



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय / Headquarters
पंचदीप भवन, सी.आई.जी. मार्ग, नई दिल्ली - 110002
Panchdeep Bhawan, C.I.G. Marg,
New Delhi-110002
Phone:- 10011051,
E-mail: jd-admin2@esic.nic.in

F.NO. A-33/19/2/Transfer Policy/2022-E-II

Dated: 14/06/2024

OFFICE ORDER NO. 16 OF 2024

Reference is invited towards the Annual General Transfer Order No. 10 of 2024 dated 06/03/2024 for the 'Transfer Year- 2024' of Personal Assistant vide which grievances, were also invited from the concerned officials.

Competent Authority, on the recommendations of 'Transfer Grievance Redressal Committee', considered and disposed of the grievances received from eleven Officials of the said cadre through HRMS Portal.

Accordingly, Competent Authority has ordered that all the officials transferred vide above Office Order shall stand relieved from their present place of posting w.e.f. 14.06.2024 (A/N), if not relieved earlier.

Relieving/ joining reports shall be sent to all concerned by the respective Controlling Officer/ Head of Office with a copy to jd-admin2@esic.nic.in.

This issues with the approval of Competent Authority.

Encl: Grievance committee report.

Signed by Rudradeep Dutta

Date: 14-06-2024 12:19:02

Deputy Director, E-II

To,

1. Officials concerned through their Controlling Officers/ Head of Offices.
2. PPS/ PS to all Divisional Heads, Headquarters, New Delhi.
3. Insurance Commissioner (NTA), Dwarka, New Delhi
4. Deputy Director (ICT), HQ with the request to ensure that decision of TGRC are visible to concerned Officers of above cadre only.
5. All Additional Commissioners & Regional Directors/ Regional Directors/ Deputy Director (I/C)/ Joint Director, Estt.-V, Headquarters, New Delhi.
6. Directorate (M) Noida/ Directorate (M) Delhi/ Zonal Training Institutes.
7. All Medical Superintendents of ESIC Hospitals & ESIC Model Hospitals.
8. All Deans of Medical Colleges / PGIMSR/ Dental Colleges/ Principal, Nursing Colleges.
9. Deputy Director/ Assistant Director concerned Zonal Vigilance/ Concerned Finance & Accounts Divisions.
10. Sh. Sunil Kumar, PA (Emp ID 151220) attached to the Ministry of

Labour & Employment shall continue to be attached in the MoLE. Dy. Director (E-V) may direct him to submit his joining report at SRO Rohini and continue in his present assignment.

11. RO, WB is requested to officially relieve Shri Sudipta Das, PA(Emp.ID.141457) with the direction to join ESICH, Joka as per above direction and thereafter he will continue in the office of the District Election Office, Kolkata North till his release from that office. RD, WB may issue necessary orders accordingly.
12. Website Content Manager for uploading the order on the website of ESIC.
13. Hindi Branch/ Librarian/ Personal File/ Guard File/ Spare Copies.



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CORRIGENDUM

The undersigned is directed to refer to this office Order No 10 of 2024 issued vide No.A-33/19/2/Transfer Policy/2022-E-II dated 06.03.2024 regarding AGT-2024 in the cadre of PA .

In this context, it is informed that under the Sl. No. 61 of the said Office Order, the present place of posting shown as SRO Bommasandra may be read as SRO Hubli.

This is for information of all concerned.

This issues with the approval of Competent Authority.

Signed by Rudradeep Dutta
Date: 14-06-2024 12:25:10
Deputy Director, E-II

To,

1. Officials concerned through their Controlling Officers/ Head of Offices.
2. PPS/ PS to all Divisional Heads, Headquarters, New Delhi.
3. Insurance Commissioner (NTA), Dwarka, New Delhi
4. Deputy Director (ICT), HQ with the request to ensure that decision of TGRC are visible to concerned Officers of above cadre only.
5. All Additional Commissioners & Regional Directors/ Regional Directors/ Deputy Director (I/C)/ Joint Director, Estt.-V, Headquarters, New Delhi.
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MINUTES OF TRANSFER GREIVANCE REDRESSAL COMMITTEE IN RESPECT OF PA CADRE FOR THE
AGT- 2024

The Transfer Grievance Redressal Committee (TGRC) met on 15/04/2024 and 27/05/2024 to deal with and dispose of the online grievances received through ERP portal from officials in the cadre of Personal Assistant against Transfer/Posting issued vide office order no. 10 of 2024 dated 06/03/2024 under the Annual General Transfer 2024.

The committee found a total of 11 (Eleven) Grievances through the ERP Portal. The TGRC examined the grievance of these 11 officials in the cadre of PAs with reference to vacancies available in their choice of station/institution & administrative requirements/feasibility. The Committee submits its recommendation as per Annexure enclosed.

The report of the Committee is submitted for placing before the Competent Authority for kind consideration.


(Dr. Kamlesh Harish)
Medical Commissioner (Med. Admn.)
(Member)


(T. L. Yaden)
Financial Commissioner
(Chairperson)


(Pranay Sinha)
Insurance Commissioner (P&A)
(Member Secretary)

ANNEXURE

REPORT/RECOMMENDATIONS OF TRANSFER GRIEVANCE REDRESSAL COMMITTEE IN RESPECT OF PA CADRE

SI. No	Employee No.	Name of Officer (S./Sh./Ms.)	Online Transfer Grievance Number	Grievance of Officer	Transfer Committee Recommendations	Recommendation of Transfer Grievance Redressal Committee
1	141457	Sudipta Das	TRFGR0000000684	In reference to ESIC Hqrs O.O. No. 10 of 2024 communicated vide No. A-33/19/2/Transfer policy/2022-E-II dated 06.03.2024, I have been transferred from RO Kolkata to ESIH, Joka at SI No. 48 of the above-mentioned Order. In this regard, I have to inform you that presently I have been deputed to the Office of the District Election Officer, Kolkata North (162 Chowrangee Assembly Constituency) under 24-Kolkata North Parliamentary Constituency vide ESIC RO Kolkata Officer Order No. 05 of 2021 communicated vide No. C/ESTT/21/26/97 (Misc)-Vol III dated 04.01.2021 as B.L.O. and subsequently worked as Assistant Electoral Registration Officer vide Order No. KOL/EL-0763 dtd 03.08.2022 by the Office of the District Election Officer, Kolkata North. Hence, as per the above circumstances, I am unable to report to my new place of posting until release order issued by the Office of the District Election Officer, Kolkata North. Whenever, the release order will be issued, I will be reported to ESIH Joka.	Transferred from RO, Kolkata to ESICH, Joka. Retained in same Station as per request with Institutional change.	Recommended. Necessary direction may be given to the concerned region.
2	100292	Rakesh Kumar	TRFGR0000000403	First of all, this is a HUMBLE REQUEST not grievance. my wife is working in Pvt Firm at Shankar Road, near Rajendra Place in New Delhi. If possible, I may kindly be posted in RO-Delhi in Rajendra Place, so that I can also pick my wife from Rajendra Place and also my Elder son who is planning to take coaching from Sachdeva Coaching Centre after his Board Exams at Pusa Road for JEE/NEET.	Transferred from ESICH-Rohini to ESIC-HQ. Retained in same Station as per request with Institutional change.	Transferred within the station in another institution. As such his grievance cannot be accepted.
3	122428	Gireesh S Kulkarni	TRFGR0000000400	Respected Sir/Madam, I am earnestly requesting to transfer me to SRO-Hubli, as my mother is widowed	Transferred from RO Bengaluru to ESICH	Given posting at same station (3 rd choice station) in

				<p>and aged(78yrs) & she is staying alone in my Hometown, she needs my constant support for her medical issues. Also, my wife and kids(30months) are intermittently facing health issues as they are unable to adjust with Bengaluru-weather. Hence, I had given Choice of Station Option 1-Hubli only, as it is close to my Hometown approx. 118 Kms, also weather in Hubli will be same as at my native. Since 2010 I have been working in BLORE which is 525kms away from hometown. Also, I would like to bring to your kind notice that at Sl.No.61, the Official has been shown as working at SRO Bommasandra, but he is currently working at SRO, Hubli, not at SRO Bommasandra, he has been posted to RO, Bengaluru. So, the PA post will be vacant at SRO-Hubli. Hence, kindly consider my request on humanitarian-grounds with concern of my mother & other family members. If request is considered positively I can serve better & easily. Thanking you</p>	<p>Rajajinagar.</p> <p>Same Station as per 3rd choice of station as per vacancy available.</p>	<p>another Institution as there was no clear cut vacancy at both Hubli (1st choice) and Pune(2nd choice) at the time of AGT.</p> <p>The present place of posting in respect of Sh. Dayanand Deepawali (SL. No.61) was taken into account at Hubli by the AGT committee but while issuing transfer order present place of posting was erroneously shown as Bommasandra. Committee advises to correct this clerical mistake by issuing a corrigendum.</p> <p>As such grievance cannot be accepted.</p>
4	135392	Santosh Kumar	TRFGR0000000395	<p>I am transferred from RO Faridabad to ESIC Hqrs my tenure being 5 years. My residence is now in Faridabad. My son has appeared for 11 std exam and will now be studying in class 12 in the Acc Session 2024-25. It is requested to cancel my transfer for the sake of my son's education as commuting time from Faridabad to ITO at Hqrs will take much time. 1 year grace period may be granted in my case. I shall be thankful on consideration of my request.</p>	<p>Transferred from RO Faridabad to ESIC-HQ.</p> <p>Same Station as per request as per vacancy available.</p>	<p>Transferred within the station in another institution. As such his grievance cannot be accepted.</p>
5	134666	Ram Avatar	TRFGR0000000392	<p>Respected Sir, I convey sincere thanks to the Transfer Committee for considering me to be retained at RO, Raipur till 31.03.2025 taking into account Class 10th Boards of my daughter. However, I also need to inform the committee about the special circumstances surrounding the care of my elderly parents. My parents, aged 70 and 74 respectively and they require constant attention and assistance for medical care due to their advanced age. I would also like to bring to your kind attention that there are vacancies for PA/PS at ESIC Hospital, Raipur and Bhilai. Therefore, I kindly request</p>	<p>Transferred from RO Raipur to SRO Nagpur.</p> <p>Option 1 Given Also Considered retention at same station till 31st March 2025 or end of academic session, whichever is later, due to 10th class board Exam of</p>	<p>Given 1st choice (Nagpur) with the retention at current station upto 31/3/2025 or end of the academic session whichever is later. Hence his grievance cannot be accepted.</p>

				the committee to retain me at my present place of posting till 31/03/2025, and after that please transfer me to either ESIC Hospital in Raipur or Bhilai. This would allow me to manage both my family life specially taking care of my old parents and work responsibilities in a balanced and efficient manner.	Daughter.	
6	117842	Anu Thomas Thalappallil	TRFGR0000000390	I have completed 2 years only in the present station. Got married in the year 2013 and after many IVF attempts and abortions, blessed with a baby in 2022. She was born underweight and needed constant care due to bronchial allergy. My dependent mother I/L, was diagnosed with CA a few months ago. By considering my in laws? cancer and my daughters continuous treatment, I may be allowed to continue for 3 to 7 years. As per transfer policy, all postings shall not normally be for a period of less than three years. Most of my fellow colleagues who have joined in 2008 with me, have been transferred in same city or NCR between ROs, SROs & ESIC Hospitals. I may not be mistaken that I have questioned Hqrs, but with the folded hands I have no opinion, but to beg before the authority because of the compelling grounds to remain in Kollam district.	Transferred from ESICH- Ezhukone to SRO Ernakulam. Option 2 Given as no vacancy in Option 1.	No vacancy in Kollam(1 st option) hence given 2 nd choice of station(Ernakulam). Hence her grievance request cannot be accepted.
7	138354	Kotamraju Uma Meenakshi	TRFGR0000000385	I request your kind reconsideration for my posting to either of my first two options i.e., Hyderabad or Visakhapatnam instead of Rajajinagar. The distance from my current residence in Vijayawada to Rajajinagar is approximately 680 kilometers. I am the only caregiver to my kids, aged 7 and 2 years old and my elderly parents who reside with me in Vijayawada and require regular assistance and care due to their age-related health concerns. The distance would lead to strain in family relationships and responsibilities alongside professional duties. It is worth mentioning that there is currently no Personal Assistant (PA) posted in Visakhapatnam. Posting of a PA earlier to SRO, Visakhapatnam has been cancelled by Hqrs. Order No. 05/2024 dated 16.02.2024. It is	Transferred from RO -Ro, Vijayawada to ESICH- Rajajinagar. Option 4 Given as No vacancy at Option 1, 2 and 3.	Option 4 given as no vacancy at Option 1(Hyderabad) & 2 (Visakhapatnam). No other institution in the same station at Option 3(Vijayawada).Hence given 4 th option(Bengaluru) Therefore, her grievance cannot be accepted.

				also submitted that even after present AGTs, there are vacancies available in both Hyderabad and Visakhapatnam, as per vacancy list provided by Hqrs. I believe that either of these locations would offer a solution to my current		
8	118669	Sudheer Kumar K	TRFGR0000000366	I would like to express my sincere thanks to the Competent Authority Hqrs Office NDelhi for given me 1st Option vide above IRT Order. Further I would like to submit my grievance with following points for sympathetic consideration. My transfer at present effected to SRO Salem which is 167 Kms from my residence which is very far and 3 hrs journey is required to reach there. Daily up down is not possible. Recently Hon?ble PM inaugurated 100 bedded ESIC Hospital at Tirupur which is around 60 Km from my residence. If I have been posted there I can manage to updown from my residence without disturbing my family. As most of the metro cities HQrs done maximum favour to post those PAs from RO to nearest ESIC Hospital / Medical Colleges and vice versa. I request the same mercy may be showered to me also as at the time of submitting the AGT options Tirupur ESIC Hospital was not inaugurate and in vacancy position it was not showing in ERP. Hence I couldn't not apply Tirupur ESICH as 1st option	Transferred from SRO - Coimbatore to SRO - Salem. Option 1 Given	Option 1(Salem) given, hence his grievance seeking posting in a station/institution(ESIH, Tirupur) which was not in his choice of option cannot be accepted.
9	134544	Prakash Sarma	TRFGR0000000302	Reference to Hqrs. Office Order No.10 of 2024 dated 06.03.2024 I have to submit the following points for your kind consideration 1.Sir, my spouse namely Smt. Honeka Brahma is presently working as a Stenographer Grade II in the Office of the Deputy Commissioner in the State of Assam. I am a patient of ?Epileptiform Discharges & ? Neurocardiogenic syncope?. That sir, the doctor has advised me to take utmost care of my health, my current medical condition requires continuous supervision and company of my spouse. That, sir without her support it will be very difficult for me to survive. Therefore, I would like to request you to kindly consider my transfer within the region i.e. ESIC Model	Transferred from RO -Guwahati to RO- Kolkata. Option 2 Given as no vacancy at Option 1	2 nd option (Kolkata) given as no vacancy in other institution of current station i.e. 1 st option (Guwahati). Therefore, his grievance cannot be accepted.

				Hospital, Beltola, Guwahati, ESIC, ZMC/IC office Guwahati. 2.Sir, my old aged mother is suffering from various diseases like type 3 Diabetes, Migraine and Bronchitis. She is currently staying with me at Guwahati. She needs continuous medical care and support. I request you to kindly consider my case.		
10	101400	Dayanand Deepavali	TRFGR0000000294	Currently, I am working at SRO Hubli as I requested to retain same station at SRO Hubli. Office Order No.10/2024 dated 06.03.2024 at Sl. No.61 present place of posting is erroneously showing SRO Bommasandra instead of SRO Hubli. As per transfer committee remarks shown that? institutional transfer within same station? so kindly consider my request and retain me at SRO Hubli and oblige please.	Transferred from SRO - Hubli to RO - Bengaluru. Option 2 Given as no other institution vacancy at Option 1.	Given 2 nd option (Bengaluru) as there is no other institution in Hubli except SRO, Hubli where he is presently posted & completed the maximum tenure. Hence his grievance cannot be accepted.
11	103617	Anand Kumar Mishra	TRFGR0000000293	Kindly consider my transfer to ESIC Medical College Joka Kolkata. I am posted at ESIC Hospital Joka Kolkata and has been transferred to Regional Office Kolkata. Had I been transferred to ESIC Medical College Joka, office will be transferred but both the offices are situated in same campus so it will be convenient for me. As on date vacancies of PA is still lying vacant in ESIC Medical College Joka. I am ready to serve 6 days weekly office.	Transferred from ESIH -Joka to RO - Kolkata. Given 1 st option in same station with institutional change.	Given 1 st option (Kolkata) i.e. in the same station with institutional change. Hence his grievance cannot be accepted.



(Dr. Kamlesh Harish)
Medical Commissioner (Medical Admn.)
(Member)



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