



क. रा. बी. नि.  
E.S.I.C.

**मुख्यालय/ HEADQUARTERS**  
**कर्मचारी राज्य बीमा निगम**  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
(Ministry of Labour & Employment, Govt. of India)



**स्थापना शाखा - 1/ ESTABLISHMENT BRANCH - 1**  
**पंचदीप भवन, सी. आई. जी. मार्ग, नई दिल्ली-110 002**  
**PANCHDEEP BHAWAN, CIG MARG, NEW DELHI - 110 002**  
**Website: esic.nic.in/ esic.in**

**No. A-29(11)-2/2011-E.I**

**Date:24-07-2024**

**CORRIGENDUM**

**Subject: – Writing of Annual Performance Appraisal Report -regarding.**

Reference is invited to this Office Memorandum of even No. dated 16.04.2024 on the subject cited above. The Para (B) of the said OM, stands amended here under:

**(B) Officers posted in Hospital/Medical College (Administration)**

Sl. No	Designation of Officer	Reporting Officer	Reviewing Officer
01.	Additional Commissioner	MS/DEAN	ZMC /MC(ME)
02.	Director	AC/MS/D(M)D/DEAN	MS/DEAN/ZMC/ MC(ME)
03.	Joint Director	DIR/AC/D(M)D/MS/ DEAN	AC/D(M)D/MS/DEAN/ZMC /MC(ME)
04.	Deputy Director	JD/DIR/AC/D(M)D/MS/DEAN	DIR/AC/D(M)D/MS/ DEAN/ZMC/ MC(ME)
05.	Assistant Director	DD/JD/DIR/AC/D(M)D/MS/ DEAN	JD/DIR/AC/D(M)D/MS/DEAN/ ZMC/MC(ME)

Rest of the content of the Office Memorandum of even No. dated 16.04.2024 will remain the same.

**Assistant Director (E.I)**

To,

1. Insurance Commissioner (Revenue), /ICT/ Recruitment/NTA, Headquarters, New Delhi/ Zonal Insurance Commissioners.
2. Medical Commissioners/Zonal Medical Commissioners.
3. All Additional Commissioners & Regional Director/Regional Directors/Director (I/C)/Joint Director(I/C)/Deputy Director(I/C)/Additional Commissioner, E-V, Headquarters, New Delhi
4. Director (Medical) Delhi/Director(M) Noida.
5. All Medical Superintendents of ESIC Hospitals / ESIC Model Hospitals.
6. All Deans of Medical Colleges/PGIMSR/Dental College/ Nursing Colleges.
7. Website Content Manager for uploading the order on the website of ESIC.
8. Hindi Cell/Librarian/Guard File/Spare Copies.

\*\*\*\*\*