



कामगार राज्य विमा महामंडळ
(श्रमआणि रोजगार मंत्रालय, भारत सरकार)
कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Government of India)



उप प्रादेशिक कार्यालय नागपुर/उप क्षेत्रीय कार्यालय नागपुर/
SUB-REGIONAL OFFICE NAGPUR
पंचदीप भवन, गणेशपेठ, नागपुर, महाराष्ट्र -440018
PANCHDEEP BHAWAN, GANESHPETH, NAGPUR, MAHARASHTRA-440018
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No. 23/D/31/14/97/weeding out/Vol-III/Genl.

Dated: 22.12.2025

AUCTION/SALE NOTICE FOR UNSERVICEABLE SCRAP MATERIALS

Notice is hereby given to the public in general that the unserviceable scrap materials lying at ESI Corporation, Sub-Regional Office Nagpur- 440018 will be auctioned/sold in ONE LOT on “As is Where is Basis” and “Whatever there is Basis”.

Sl. No.	Particular of equipment	Qty.
1	Forms (Old/obsolete forms no longer in use)	By Weight
2	Old News paper	By Weight
3	Office Chairs (Revolving office chair)	30 Nos

Sl No	Description	Date & Time
1	Last date & time for submission of Sealed Quotation	15.01.2026, 11 AM
2	Opening of Sealed Quotation	15.01.2026, 11:30 AM

Vendors are requested to go through the document available in the website sronagpur.esic.gov.in/Tenders for viewing the complete terms & conditions of the bid/quotation, before submitting.

Vendors may quote the rate after physical verification of the items/ Scrap for sale. Vendors may inspect the items on any working day between 11 AM to 4 PM by contacting Caretaker (Mob.9960776002).

Any change (i.e. in the date, timing, any required information or bid document etc) for the auction/sale of unserviceable scrap materials will be updated/uploaded in the official website at ‘sronagpur.esic.gov.in’ only.

-sd/-
JOINT DIRECTOR I/C
ESI Corporation, Sub-Regional Office Nagpur

TERMS AND CONDITIONS FOR AUCTION/SALE
FOR UNSERVICEABLE SCRAP MATERIALS

- 1) The described unserviceable/scrap materials are lying at Staff Quarters, ESI Corporation, Sub-Regional Office Nagpur-440018 under physical possession of the Joint Director I/c, Regional Office Nagpur, ESI Corporation.
- 2) Sale/Auction will be in ONE LOT on “AS IS WHERE IS BASIS” and “WHATEVER THERE IS BASIS” and no guarantee for its worthiness or quality will be given by this office.
- 3) No items, once disposed of, from the successful vendor shall be taken back by this office on any condition whatsoever. Any uncleared or unnoticed materials left over by the purchases within the premises cannot be claimed later.
- 4) The vendor should conduct due diligence on all aspects related to the property to his satisfaction. The vendor shall not be entitled to make any claim against the Authorized Officer in this regard at later date.
- 5) The ESIC reserves the right to reject any or all offer/quotations for the said auction/sale without assigning any reason thereof.
- 6) The items shall be sold/auctioned to the highest vendor.
- 7) The purchase price shall be quoted in figure and words, in the schedule enclosed and in case of any discrepancy in price quoted in figures and words, the price written in words shall prevail.
- 8) It is the responsibility of the vendor to visit the site and to inspect and satisfy themselves about the unserviceable/scrap materials before submitting the quotation. The scrap materials for sale can be inspected by interested vendors on all working day during office hours by contacting the Caretaker, ESI Corporation, Sub-Regional Office Nagpur up to day prior to last date of quotation submission.
- 9) Conditional quotations will be rejected.
- 10) Acceptance letter to the highest vendor (H-1 vendor) shall be sent through e-mail/Speed post/Hand delivery.
- 11) The highest vendor should pay 1/3 of the amount of the quoted price on the same day as Security Deposit and the balance amount within 3 days from the date of issue of bid acceptance letter. On failure of the successful vendor in paying the balance amount in the stipulated time, the auction/sale will stand cancelled and entire deposit amount paid by the vendor shall be forfeited without any notice and scrap materials will be resold.
- 12) The materials should be cleared away from this office premises within 03 days from the date of issue of bid acceptance letter. There should not be any damage to the properties of this office/inconvenience in functioning.
- 13) Obtaining all statutory approvals from the Local Bodies/Police/traffic wing required for purchase, Loading/Unloading/clearing or transportation of materials is the sole responsibility of the purchaser only. ESIC cannot be held responsible for any delay or lapses in this regard.
- 14) For the purpose of removing the materials, the purchaser shall engage his/their own personnel only and shall keep ESIC fully indemnified against any claim whatsoever including for wage, injuries, compensation, death etc.
- 15) Quotations should be submitted in a sealed envelope super scribing on the top “AUCTION/SALE OF UNSERVICEABLE SCRAP MATERIALS” and dropped in the box kept at the ground floor of ESI Corporation, Sub-Regional Office Nagpur, Panchdeep Bhavan, Ganeshpeth Nagpur-440018.

- 16) Vendors should submit profile as per the Annexure-1 enclosed with this document. Vendors should submit KYC documents (i.e Photo ID Proof, Copy of Adhaar Card, PAN Card, GST No. etc). Those vendors who have submitted complete documents will be authorized to participate in this auction/sale. Incomplete and unsigned quotations will be summarily rejected.
- 17) On failure of the successful vendor in paying the balance amount, the entire deposit amount paid by the vendor shall be forfeited without any notice unless time is extended further in writing by ESIC and scrap materials will be resold.
- 18) The successful vendor should bear the charges/fees payable for conveyance and also bear all statutory dues, if any.
- 19) The entire amount paid by the vendor shall be liable for forfeiture without prior notice, if the successful vendor fails to adhere to the terms and conditions of the Auction/Sale.

-sd/-

**JOINT DIRECTOR I/C
ESI Corporation, Sub-Regional Office, Nagpur**

TECHNICAL CUM PRICE BID

SI No.	Description	Details
1	Name of the Firm /Individual	
2	Address	
3	Contact Number	
4	Aadhar No.	
5	GST Number (if any)	
6	PAN No.	
7	Rate Quoted in Figures	Rs.
8	Rate Quoted in Words	
9	Other information, if any	

- In case of any discrepancy in rates, the rates written in words shall prevail.
- The auction notice along with terms and conditions signed by the vendor should be enclosed with this annexure.

I do hereby confirm that I have read, understood and agree with the terms and conditions specified in the Auction/Sale Notice No. 23/D/31/14/97/weeding out/Vol-III/Genl dated 22.12.2025

Place:

Date :

Signature of the Vendor with Seal